



J&K State Information Commission
(Constituted under Right to Information Act, 2009)
Old Assembly Complex, Srinagar, Fax No. 0194-2484269, 2484268
Wazarat Road, Jammu, Fax No. 0191-2520947

C I R C U L A R

It is clarified for the information of Public Information Officers (PIOs) of Public Authorities that replying an RTI application u/s 7 is primarily an issue between the Information Seeker and the PIO.

2) However, it is generally observed that the Commission Secretariat is unnecessarily burdened with huge dak papers by the PIOs and other functionaries of the Public Authorities. The Commission reiterates that the PIO while disposing of RTI Applications and giving information to the applicants u/s 7 of J&K Right to Information Act, 2009 are not required to endorse copies of such communications to the Commission. In some cases it has been seen that the reply actually meant for an Information Seeker in response to his RTI Application is sent to the Commission.

3) The correspondence with the Commission is only required to be made by the PIOs in response to notices issued to them by the Commission for filing counter reply to a complaint/2nd appeal received by the Commission u/s 5 & 16 of the Act against the PIO/First Appellate Authority.

4) The PIOs of all the departments are requested to follow these instructions in letter and spirit to avoid wasteful use of resources.

(Atta-Ur-Rehman Natnoo)KAS
S e c r e t a r y
J&K State Information Commission

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Copy to All the:

1. Financial Commissioners / Principal Secretaries / Commissioner-Secretaries/Secretaries to Govt. _____
Department for information & necessary action.
2. Registrar, J&K State Information Commission for information.
3. PS to CIC for information of HCIC.
4. Deputy Secretary, SIC for information
5. Website/Guard file (w.2.s.c)