



**Jammu and Kashmir Information Commission**  
(Constituted under Right to Information Act, 2009)  
**Old Assembly Complex, Srinagar, Fax No. 0194-2484269**  
**Wazarat Road, Near D.C. Office, Jammu, Fax No. 0191-2520947**

**IMPORTANT**  
**URGENT**

All Financial Commissioners/Principal Secretaries/  
Commissioner-Secretaries/Secretaries to Govt.  
All Departments  
J&K, Srinagar

No: SIC-J/26inf/2010

Dated: 13 / 05 / 2011

Subject: Monitoring and Reporting on the implementation of RTI Act.

Sir,

Kindly refer the Commission's letter of even No. dated 13.12.2010 followed by reminder dated 22.03.2011 on the subject cited above. The importance of a continuous monitoring and reporting on the implementation of Right to Information Act as per the provisions of Section 22 of Right to Information Act, 2009 was emphasized upon the Public Authorities with the request for sending quarterly report on the items of information set out in Section 22 of the Act and reproduced in the aforesaid Commission's letter. ([www.jksic.nic.in](http://www.jksic.nic.in))

As per the periodicity of furnishing the requisite report, every department/organization was required to furnish the information in the prescribed format on quarterly basis and a consolidated report for the year 2010-11 was in any case to be furnished by 15<sup>th</sup> of April, 2011 but the same is yet to be received by the Commission, with the result it could not compile the data for formulation of its annual report, a statutory requirement under the Act.

Accordingly, I am directed to request you kindly to furnish a consolidated report for the year 2010-11 (i.e. 01.04.2010 to 31.03.2011) in respect of your department and separately by all the departments/organizations functioning under your administrative control within a week. In future such report has to be furnished to the Commission at the end of every quarter by 10<sup>th</sup> of the following month.

Yours faithfully

Sd/-

**(M.A.Wani)**

Deputy Secretary

J&K State Information Commission.