



Jammu and Kashmir Information Commission,
(Constituted under Right to Information Act)
Srinagar: Old Assembly Complex. **Fax No:** 0194 - 2484268
Jammu: Sector- 8, H. No. 14, Trikuta Nagar, Jammu. **Fax No.** 0191-2475260

MOST
URGENT

**The Financial Commissioner/Principal Secretary/
Commissioner & Secretary/Secretary to Government,
_____ Department.**

No. SIC-3/15/2009

Dated: 04.02.2010

Subject :- Nomination of Public Information Officer/ Ist. Appellate Authority under Right to Information Act, 2009 - Furnishing of particulars thereof.

Sir,

The Section 5 (1) of the Jammu and Kashmir Right to Information Act, 2009 provides that every public authority, shall within one hundred days of the commencement of the Act, designate as many officers as the Public Information Officers in all administrative units or offices under it as may be necessary to provide information to person(s) requesting for the same under the Act in the laid down manner.

Further, Section 16 (1) of the said Act provides for preferring appeal by the person who does not receive a decision within the specified period or is aggrieved of the decision of the Public Information Officer, to such officer who is senior in rank to the Public Information Officer (*Ist Appellate Authority*), in each public authority.

The Commission has to maintain an updated list of Public Information Officers and those of the officers senior in rank to PIO nominated as Ist Appellate Authority under the above mentioned Sections of the RTI Act, for which purpose, I am directed to request you to kindly have necessary details in the following format furnished to this Office within three days positively in respect of your Department as also the Departments/Offices/Organizations under your administrative control:-

1. Name of Public Authority :
2. Particulars of Public Information Officers/
Assistant Public Information Officers:
 - (a) Name :
 - (b) Designation :
 - (c) E-mail address :
 - (d) Cell Phone No. :
3. Particulars of officer senior in rank to Public Information Officer (*Ist Appellate Authority*) :
 - (e) Name :
 - (f) Designation :
 - (g) E-mail address :
 - (h) Cell Phone No. :

Yours faithfully

